

## **INSTRUCTIONS FOR AUTHORS**

### **Types of paper**

The journal publishes the following categories article: original scientific paper, review, presentation at the scientific conference. Besides the the mentioned categories, the journal publishes reviews on books, notes and reviews of particular events and phenomena.

The Editorial board accepts manuscripts that are written in English or Montenegrin which have not been previously published. Montenegrin Journal for Social Sciences supports an open access, which means that all of its contents are freely available without charging users or their institutions. Users are allowed to read, upload, copy, distribute, print out, search, and share links to the full text of the articles or use them in any other legal way without requesting explicit permission from the author or publisher.

The editors of MJSS believe that the journal should reflect and encourage a wide range of perspectives, provided that pieces are not sexist, racist, homophobic or otherwise discriminatory. The opinions expressed in articles, features and reviews are those of individual authors and do not represent editorial policy.

### **Submission**

The articles for the Montenegrin Journal for Social Sciences must be sent by e-mail to [mjss@ucg.ac.me](mailto:mjss@ucg.ac.me)

Before submission please ensure that you have prepared your material according to the journal guidelines and that you have current and accurate e-mail addresses for each author.

## **Preparing your paper**

### **Structure**

Your paper should be compiled in the following order: title page; abstract; key-words; main text introduction, discussion, conclusion and bibliography.

### **Word Limits**

A typical paper for MJSS journal should be between 8,000 and 10,000 words.

### **Formatting**

Papers may be submitted in Word format.

Georgia or Cambria 12 point font is preferred.

Apply 1,5 lines spacing.

For quoting or using foreign words, use the Italic style only

Figures should be saved separately from the text.

Graphical appendices need to be in black and white, saved in original format, with their size and complexity adjusted to the format of the Journal so that all elements are clear and visible.

### **References**

Montenegrin Journal for Social Sciences uses endnote style for notes/references at the end of articles.

All citations should be provided as endnotes, numbered consecutively 1, 2, 3, and placed at end of main article.

### **Example:**

#### Books by One Author

Henry Kissinger, *World order*, Penguin Books, London, 2015, p. 145.

#### Books by Multiple Authors

John E. Jessup, Robert W. Coakley, *A guide to the study and use of military history*, Center of Military History US Army, Washington, 1979, p. 173.

#### Book chapter

Adnan Prekic, "Cultural-Historic Heritage of the Lake Skadar Basin", in *The Handbook of Environmental Chemistry*, Springer, Berlin, 2018. p. 348.

#### Journal article

Henry Kissinger, "Variation of peak temperature with heating rate in differential thermal analysis", *Journal of research of the National Bureau of Standards*, 57(4), 1956, p. 219.

#### Archival Documents

Name of repository, location; Name of collection (Call number, box/file/item number, etc); Author, A. A. (Year, Month Day). Title. [Description of material].

#### Newspaper article

Henry Kissinger, "A world free of nuclear weapons", *Wall Street Journal*, 11. 08. 2009.

#### Online source

[Source details] <<http://www.mjss.ac.me/journals>> (accessed date).

## **Bibliography**

A bibliography is a listing of the books, , and Internet sources that you use to prepare a scientific article. Your bibliography should include a minimum of three written sources of information about your topic from books, encyclopedias, and periodicals. You may have additional information from the Web if appropriate. The sources in the bibliography must be arranged in alphabetical order.

### **Each bibliographic unit must include:**

- author name
- title of the publication (title of the Journal article, Archival Documents, Newspaper article)
- the volume number (in case of scientific article)
- the place of publication
- the publishing company
- date of publication
- the page number(s)

## **Submission Preparation Checklist**

### Title

Good writing titles should be concise, accurate, and informative, and it should tell the reader exactly what the article is about. A good title for research paper should: incorporate the keywords, so that the article is more likely to be included in the results for relevant online searches.

### Author details.

All authors of a manuscript should include their full name and affiliation on the cover page of the manuscript. Where available, please also include ORCIDiDs and social media handles (Facebook, Twitter or LinkedIn). One author will need to be identified as the corresponding author, with their email address normally displayed in the article PDF.

### Abstract

Abstract text should be between 150 and 200 words. Here are some ideas on what to focus on, to achieve the purpose of an abstract in research paper: What your research is about; What methods have been used; What you found out. The abstract should be written in English and in the Montenegrin language.

### Keywords

Between 3 and 6 keywords. A strong correlation exists between online hits and subsequent citations for journal articles, therefore it is important to have effective keywords. The keywords should be written in English and in the Montenegrin language.

### Biographical note

Please supply a short biographical note for each author. This could be adapted from your departmental website or academic networking profile and should be relatively brief (e.g. no more than 200 words).

### Article structure

The body of the article must contain the following sections: Main text introduction; Discussion; Conclusion.

### Bibliography

At the end of the article, there is a bibliography list in alphabetical order.